

Commitment Budget 2011/12 to 2014/15

	2010/11 £'000	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Chief Executive / Corporate Services					
Approved Budget	15,846	15,923	16,002	15,932	15,932
Transport function - Best Value Review		-50			
Place Survey		-15			
Area Based Grant		TBC	TBC	TBC	TBC
Borough Elections		70	-70		
Capital Invest to Save 07/08 - server refresh		13			
Other revisions to recharges		61			
Net Inter Departmental Virements	77				
Chief Executive / Corporate Services Adjusted Budget	15,923	16,002	15,932	15,932	15,932
Children, Young People and Learning					
Approved Budget	14,991	14,466	14,364	14,374	14,354
Suitability surveys			20	-20	
Schools Music Festival		10	-10		
Area Based Grant		TBC	TBC	TBC	TBC
Senior Management Restructure		-112			
Net Inter Departmental Virements	-525				
Children, Young People and Learning Adjusted Budget	14,466	14,364	14,374	14,354	14,354
Adult Social Care and Health					
Approved Budget	23,688	23,300	23,311	23,311	23,311
Area Based Grant		TBC	TBC	TBC	TBC
Senior Management Restructure		11			
Net Inter Departmental Virements	-388				
Adult Social Care and Health Adjusted Budget	23,300	23,311	23,311	23,311	23,311
Environment, Culture and Communities					
Approved Budget	27,866	27,633	27,923	27,940	28,061
Landfill Tax / Waste Disposal PFI		71	-207	6	16
Landfill tax increase		109	106	104	99
Local Development Framework		-50	105	3	-110
Planners Farm Income		30			
Capital Invest to Save 06/07 - Easthampstead Park		-1	-1	-1	-1
Area Based Grant		TBC	TBC	TBC	TBC
Sandhurst Freedom March			5		
South Hill Park Grounds		80			
Forestcare		-25			
Coroners Service - transfer from TVPA		10	9	9	9
E+ Card		66			
Net Inter Departmental Virements	-233				
Environment, Culture and Communities Adjusted Budget	27,633	27,923	27,940	28,061	28,074
Total Service Departments	81,322	81,600	81,557	81,658	81,671
Non Departmental / Council Wide					
Approved Budget	-7,804	-6,735	-6,231	-6,231	-6,231
2010/11 capital programme (full year effect) - Interest		71			
Minimum Revenue Provision		179			
2010/11 use of balances (full year effect) - Interest		4			
Area Based Grant		TBC	TBC	TBC	TBC
Changes in employers NI and bandings		250			
Net Inter Departmental Virements	1,069				
Non Departmental / Council Wide	-6,735	-6,231	-6,231	-6,231	-6,231
TOTAL BUDGET	74,587	75,369	75,326	75,427	75,440
Change in commitment budget		782	-43	101	13

Annexe A

For management purposes budgets are controlled on a cash basis. The following figures which are used for public reports represent the cost of services including recharges and capital charges:

	2010/11 £'000	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
Corporate Services	6,854	6,933	6,863	6,863	6,863
Children, Young People and Learning	19,231	19,129	19,139	19,119	19,119
Adult Social Care and Health	25,679	25,690	25,690	25,690	25,690
Environment, Culture & Communities	36,135	36,425	36,442	36,563	36,576
Non Departmental/Council Wide	-13,312	-12,808	-12,808	-12,808	-12,808
	74,587	75,369	75,326	75,427	75,440

Description of Commitment Budget Items for 2011/12 to 2014/15

Department and Item	Description
Chief Executive / Corporate Services	
Transport function - Best Value Review & Berkshire Wide Procurement	Retendering of home to school transport contracts.
Place Survey	Following the abolition of Comprehensive Area Assessments, there is no longer a requirement to complete the Place Survey.
Area Based Grant	TBC
Borough Elections	The next scheduled Borough elections will be in May 2011.
Capital Invest to Save 07/08 - server refresh	This capital project reduced the overall size of the server estate by using consolidation/virtualisation software. This produced revenue savings.
Other revisions to recharges	An accounting adjustment to ensure income from recharges matches the expenditure budgets.
Children, Young People and Learning	
Suitability surveys	Suitability and access surveys are undertaken every three years to update the Asset Management Plan so that up to date information is available to inform investment decisions on the capital programme.
Schools Music Festival	Biennial event which enables pupils from the Council's Primary schools to participate in a large scale production which links music, dance and art.
Area Based Grant	TBC.
Senior Management Restructure	The new Council Departmental structure approved by the Council on 23 September 2009 has created changes to the senior management structure in Children, Young People and Learning.
Adult Social Care and Health	
Area Based Grant	TBC.
Senior Management Restructure	The new Council Departmental structure approved by the Council on 23 September 2009 has created changes to the senior management structure in Adult Social Care and Health.

Department and Item	Description
Environment, Culture and Communities	
Landfill Tax / Waste Disposal PFI	Projection of 25 year contract costs for Recycling and Waste Disposal. The contract is shared with Wokingham and Reading Borough Councils.
Landfill tax increase	Projected costs of increased rates of Landfill Tax over and above those initially announced by the Government which have increased through successive budget announcements.
Local Development Framework	The estimated costs of a continuous rolling programme to deliver Development and Supplementary Planning.
Planners Farm Income	Re-imburement of capital investment by Bracknell Forest Borough Council in the expansion of the composting facility several years ago at Planners Farm in return for a lower gate fee over the term will drop out in 2011/12.
Capital Invest to Save 06/07 - Easthampstead Park	An invest to save scheme to provide en-suite bedrooms. This is the incremental net increase in revenue to be received on top of the original sum declared to repay the original capital investment.
Area Based Grant	TBC.
Sandhurst Freedom March	Contribution to Sandhurst Town Council's freedom march scheduled to take place in 2012.
South Hill Park Grounds	A condition of the grant funding from the Heritage Lottery Fund for the South Hill Park Grounds Restoration Project is that there is an ongoing commitment by the authority to maintain the improvements.
Forestcare	The business plan for Forestcare seeks to break even over a period of time. This commitment is to move to that break even point.
Coroners Service - transfer from TVPA	The Thames Valley Police Authority (TVPA) is transferring responsibility for the Coroners Service to the local authorities in Berkshire. In 2010/11 the TVPA will provide 100% funding. This will be phased out over the next four years 2011/12 to 2014/15.
E+ card	Expenditure previously charged to Capital
Non Departmental / Council Wide	
2010/11 capital programme (full year effect) -Interest	The full year effect of the loss of interest based on the 2010/11 capital programme.
Minimum Revenue Provision	The increase in the principal repayment on internal loans used to finance capital expenditure.

Department and Item	Description
Non Departmental / Council Wide	
2010/11 use of balances (full year effect)	The full year effect of the interest loss on the use of balances in 2010/11.
Area Based Grant	TBC
Changes in employers NI and bandings	Employer rates of National Insurance Contributions will increase by 0.5 per cent from April 2011.

CHILDREN YOUNG PEOPLE AND LEARNING

Description	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
<p>School Improvement Service</p> <p>The School Improvement Service is currently part funded through specific grants to deliver the National Strategies. This funding will be withdrawn from April, with total known loss of grant (as at Sept 10) at £0.237m. In order to maintain a level of provision for specialist and targeted advice and support for all schools, and to continue to provide a level of support for school improvement a new traded service will be established. These funds would be use to meet costs associated with the new model which would include a subscription scheme for schools. A full business case is being developed to support the new traded service model.</p>	60			
<p>Domestic Violence</p> <p>A significant change in approach to tackling domestic violence is proposed, involving more direct intervention, to mirror the intensive approach currently proving successful through the Operation Ladybird scheme. This investment is intended to head off increased costs from domestic violence in the longer term.</p>	100			
<p>CHILDREN YOUNG PEOPLE AND LEARNING TOTAL</p>	160			

CHILDREN YOUNG PEOPLE AND LEARNING

Description Impact	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
<p>Support to Departmental Management Team</p> <p>There will be a reduction in staffing and support to the Management Team through deleting the vacant 0.7 FTE administrative support post.</p>	<p>-20</p>			
<p>Educational Psychology Service</p> <p>The service supports young people experiencing or causing psychological distress, usually affecting their healthy emotional, social or educational development. There will be a reduction of 0.4 FTE staff with a reduction in the level of service available to support schools and young people.</p>	<p>-25</p>			
<p>Education Welfare Service</p> <p>The service works with schools, parents/carers and their children who are experiencing difficulties in school. It ensures that regular attendance at school remains of paramount importance in order that children may benefit from their education. Staffing levels will be reduced by the equivalent of 0.7 FTE, resulting in a withdrawal from some multi-agency work and a revised school referral threshold.</p>	<p>-20</p>			
<p>Re-commissioning of advocacy and independent visiting</p> <p>Re-commission provision from the voluntary sector as the current contract is ending using a spot purchase model from a range of providers, with the expectation of a consequent reduction in cost.</p>	<p>-15</p>			
<p>Larchwood short break care unit</p> <p>Larchwood is a short-term care unit, offering breaks for children and young people with learning disabilities. There will be a reduction of 0.6 FTE in indirect staffing support.</p>	<p>-10</p>			
<p>Provision of information to parents of children with disabilities</p> <p>This service is currently provided through a contract with the Family Resource Centre. A review has identified that bringing the service in house, to be managed within Children's Social Care – Learning Difficulties and Disabilities Service would reduce costs.</p>	<p>-10</p>			

Description Impact	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
<p>Children Looked After – costs of care and support</p> <p>On current known placements, if only planned changes occur from September 2010 to March 2012, a saving will be achieved. Savings will arise primarily from the relatively high age profile with a number of high cost pupils moving into cheaper after care arrangements or transferring to ASCH. This is a volatile budget and is subject to significant changes at short notice. The net saving is after allowing for an increase in the number of Child Protection Plans, which has consequently caused an increase in the number of looked after children. The additional cost of managing this is estimated at £95,000 and provides for 0.5 FTE increases in each of the following: the independent chair of child protection conferences; servicing of these meetings; and the allocation of an experienced social worker and the independent reviewing officer.</p>	-136			
<p>Integrated Youth Support Service</p> <p>Review the staffing arrangements across the support services for 13-19 year age range and up to 25 for those with Special Educational Needs / Learning Disabilities as part of developing a more integrated structure around the future youth offer.</p>	-30			
<p>ICT maintenance fees</p> <p>A review has been undertaken of the requirement to retain all the modules currently used in the Department's Capita One ICT data base. This has concluded that modules supporting ContactPoint, Training Manager on-line and Education Plan Monitoring are either no longer required or their key outputs can be obtained through alternative means.</p>	-13			
<p>Student Finance</p> <p>Responsibility for processing Higher Education and Further Education student loans and grant applications passes to Student Loans Company in 2011. The dedicated 1.0 FTE post in place to support this responsibility will be deleted.</p>	-27			
<p>Human Resources Modern Apprentice post</p> <p>There will be a reduction in support to the Human Resource function through deleting the vacant 1.0 FTE modern apprentice post.</p>	-5			

DRAFT REVENUE BUDGET SAVINGS PROPOSALS

Annexe C

Description Impact	2011/12 £'000	2012/13 £'000	2013/14 £'000	2014/15 £'000
<p>Human Resources</p> <p>The Departmental training budget will be reduced by £4,000, with a consequential impact on staff development and the cost of administering the official staff absence arrangements in schools will be charged to the Schools Budget at £10,000.</p>	-14			
CHILDREN YOUNG PEOPLE AND LEARNING TOTAL	-325			

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Adult and Community Learning

Purpose of the Charge: To fully fund the costs of the service not financed by external grant

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:	5	15

Are concessions available? Yes 50% reduction for all on means tested benefits

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan and to build a vibrant Bracknell town centre that residents and businesses are proud of

Description	Current Fee (Exc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
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Adult and Community Learning Plan

Course Fees		Current Fee (Exc VAT) £.p	Proposed Fee (Exc VAT) £.p	Increase %
Next Step Courses	Per hour	4.00	4.75	18.8
Initial Taster Sessions	Per hour	1.00	1.50	50.0
Personal & Community Development Learning Course Fees			As above	
Other Courses are fully funded from external grant				

Course fees are agreed on an academic year basis once external funding is confirmed and approved by the Executive Member as part of the Adult Learning Plan
The above fees assume the same level of grants if this changes significantly they will need to be revised. A review of Adult Learning fees is also underway which might result in a restructure of fees nationally

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Adult and Community Learning

Purpose of the Charge: To fully fund the costs of the service not financed by external grant

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	90	96

Are concessions available? Yes to the voluntary sector, charities and associated learning agenda organisations as well as internal BFC usage

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan and to build a vibrant Bracknell town centre that residents and businesses are proud of

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Bracknell Open Learning Centre Room Hire and Refreshments

Room Hire per Hour			
Grant funded courses	10.00	10.50	5.0
Bracknell Forest Council	12.30	13.00	5.7
External users - Voluntary Sector, Charities & Associated Learning Agenda Organisations	12.00	13.00	8.3
Other external users	15.40	16.00	3.9
IT Suite (specific requirement to use IT)	As above	20.00	
IT Suite (specific request for large hall)	As above	20.00	
Insurance	10% room hire	10% room hire	
Refreshments			
Tea & Coffee	per half day	5.10	
	per day	10.25	
	Per person per Mug (e.g. *2 for half day, *3 for full day)	0.75	
Lunches	Cost + 10%	Cost + 10%	
Photocopying per copy	0.02	0.02	0.0
The above fees assume the same level of grants if this changes significantly they will need to be revised.			

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	108	109

Are concessions available? Yes, internal fees are lower than those charged to external customers

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Room Hire Non Bracknell Forest Council

Whole Day			
Newbury	286.00	295.00	3.1
Bedford	180.50	186.50	3.3
Donnington	180.50	186.50	3.3
Sandys	180.50	186.50	3.3
Wimpole	180.50	186.50	3.3
Other	180.50	186.50	3.3
Cromwell Computer Room	261.00	269.00	3.1
Half Day			
Newbury	143.50	148.00	3.1
Bedford	93.00	96.00	3.2
Donnington	93.00	96.00	3.2
Sandys	93.00	96.00	3.2
Wimpole	93.00	96.00	3.2
Other	93.00	96.00	3.2
Cromwell Computer Room	155.00	160.00	3.2

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:		

Are concessions available? Yes, internal fees are lower than those charged to external customers

Link to the Council's Medium Tem Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan
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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Room Hire Non Bracknell Forest Council (cont)

Twilight			
Newbury	106.00	109.00	2.8
Bedford	69.00	72.00	4.3
Donnington	69.00	72.00	4.3
Sandys	69.00	72.00	4.3
Wimpole	69.00	72.00	4.3
Other	69.00	72.00	4.3
Cromwell Computer Room	126.00	130.00	3.2
Evening	119.00	123.00	3.4
Newbury	93.00	96.00	3.2
Bedford	93.00	96.00	3.2
Donnington	93.00	96.00	3.2
Sandys	93.00	96.00	3.2
Wimpole	93.00	96.00	3.2
Other	93.00	96.00	3.2
Cromwell Computer Room	155.00	160.00	3.2

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:		

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Room Hire Bracknell Forest Council

Whole Day			
Newbury	237.00	245.00	3.4
Bedford	150.00	155.00	3.3
Donnington	150.00	155.00	3.3
Sandys	150.00	155.00	3.3
Wimpole	150.00	155.00	3.3
Other	150.00	155.00	3.3
Cromwell Computer Room	221.00	228.00	3.2
Half Day			
Newbury	119.00	123.00	3.4
Bedford	74.00	78.00	5.4
Donnington	74.00	78.00	5.4
Sandys	74.00	78.00	5.4
Wimpole	74.00	78.00	5.4
Other	74.00	78.00	5.4
Cromwell Computer Room	132.00	136.00	3.0

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:		

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Room Hire Bracknell Forest Council (cont)

Twilight			
Newbury	89.00	92.00	3.4
Bedford	64.00	66.00	3.1
Donnington	64.00	66.00	3.1
Sandys	64.00	66.00	3.1
Wimpole	64.00	66.00	3.1
Other	64.00	66.00	3.1
Cromwell Computer Room	116.00	120.00	3.4
Evening	100.00	103.00	3.0
Newbury	74.00	78.00	5.4
Bedford	74.00	78.00	5.4
Donnington	74.00	78.00	5.4
Sandys	74.00	78.00	5.4
Wimpole	74.00	78.00	5.4
Other	74.00	78.00	5.4
Cromwell Computer Room	132.00	136.00	3.0

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	70	71

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Refreshment Charges Non Bracknell Forest Council

Tea and Coffee			
Per Day	4.20	4.35	3.6
Per Half day	2.80	2.90	3.6
Per Mug	1.40	1.45	3.6
(change from per cup to per mug wef 1-4-10)			
Sandwiches			
Per Round with Tea, Coffee, OJ & Fruit	7.15	7.45	4.2
Lunch in Main Restaurant			
Per Person	13.65	14.15	3.7
Finger Buffet			
Per Person with Tea, Coffee, OJ & Fruit	10.50	10.90	3.8

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:		

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Refreshment Charges Bracknell Forest Council

Tea and Coffee			
Per Day	3.75	3.90	4.0
Per Half day	2.50	2.60	4.0
Per Mug	1.25	1.30	4.0
(change from per cup to per mug wef 1-4-10)			
Sandwiches			
Per Round with Tea, Coffee, OJ & Fruit	6.95	7.20	3.6
Lunch in Main Restaurant			
Per Person	13.50	13.95	3.3
Finger Buffet			
Per Person with Tea, Coffee, OJ & Fruit	9.95	10.45	5.0

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	13	8

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Charges for Goods Sold

Photocopying				
Per Copy - Black & White	A3 Single Sided	0.06	0.06	0.0
	A4 Single Sided	0.04	0.04	0.0
	A3 Double Sided	0.10	0.10	0.0
	A4 Double Sided	0.06	0.06	0.0
Per Copy - Colour	A3 BFC	0.80	0.85	6.2
	A3 External	0.80	0.85	6.2
	A4 BFC	0.50	0.55	10.0
	A4 External	0.50	0.55	10.0
Laminating	per metre 25" wide	2.05	2.15	4.9
	Pockets A3	0.72	0.75	4.2
	Pockets A4	0.41	0.45	9.8

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Education Centre

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:		

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Education Centre Charges for Goods Sold (Cont)

Stationery/Cards etc				
Cards	Each	1.20	1.20	0.0
	Each when purchasing 10 or more	1.00	1.00	0.0
Thank you notes & invites		4.00	4.00	0.0
Wrapping Paper		1.00	1.00	0.0
Tissue Paper	Coloured	1.00	1.00	0.0
	Metallic & Patterned	1.50	1.50	0.0
Pks Christmas Cards	Small	2.50	2.50	0.0
	Medium	3.50	3.50	0.0
	Large	4.00	4.00	0.0
Bottle Toppers		2.50	2.50	0.0
Bookmarks		0.50	0.50	0.0
Flip Files A4 10 Pockets		1.62	1.67	3.1
Zip Wallets	A3	0.46	0.47	2.2
	A4 Generous	0.39	0.40	2.6
	A4 Ordinary	0.38	0.39	2.6
	A5	0.34	0.35	2.9

Above prices are controlled by Stationery suppliers and so may vary

New stock items will be purchased if demand justifies with prices to be agreed at the time

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Learning and Achievement

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	74	50

Are concessions available? Yes, fees to Local Authority schools are lower than those charged to external customers

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Professional Development Courses

Course Fees and Timings			
Internal and Other LEA Schools			
Full Day (09.15 - 15.45)	118.00	125.00	5.9
Half Day (09.15 - 12.15) or (13.00 - 16.00)	62.00	65.00	4.8
Twilight (16.15 - 17.30)	29.00	30.00	3.4
Independent Schools & Academies			
Full Day (09.15 - 15.45)	236.00	250.00	5.9
Half Day (09.15 - 12.15) or (13.00 - 16.00)	123.00	130.00	5.7
Twilight (16.15 - 17.30)	57.00	60.00	5.3
* Course fees will be increased to take account of any specific additional costs incurred			

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Learning and Achievement

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget £'000	Proposed 2011/12 Budget £'000
Income the proposed fees will generate:		

Are concessions available? Yes, internal fees are lower than those charged to external customers see below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Consultancy Rates

Chargeable Activities			
Services offered include Curriculum Reviews, Data Analysis, Training, Specialist Advice and Performance Management			
All fees are a minimum rate, include normal preparation time but exclude travel and materials and must be agreed with line manager and Chief Officer			
BFC Schools			
Daily rate	410.00	500.00	22.0
Half Day	215.00	275.00	27.9
Hourly rate	87.00	90.00	3.4
Non BFC Schools			
Daily rate	538.00	550.00	2.2
Half Day	272.00	280.00	2.9
Hourly rate	108.00	110.00	1.9

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Larchwood

Purpose of the Charge: To cover the costs of the service when used by other Local Authorities

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	35	36

Are concessions available? Yes, free service for Bracknell children

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Residential short break care

Overnight Per Night		372.50	385.50	3.5
Daycare - Existing Clients				
Standard	per hour	15.00	15.50	3.3
Additional 1:1 staffing	per hour	12.50	12.90	3.2
Additional 2:1 staffing	per hour	25.00	25.90	3.6
Daycare - New Clients				
Standard	per hour	15.00	19.95	33.0
Additional 1:1 staffing	per hour	12.50	16.05	28.4
Additional 2:1 staffing	per hour	25.00	32.10	28.4

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Children Looked After

Purpose of the Charge: To cover the costs of fostercare charges when BFC fostercarers are used by other Local Authorities

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	23	24

Are concessions available? No

Link to the Council's Medium Tem Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Fostercare charges

Charge per week	283.76 to 590.71	276.58 594.81	0.7 (estimate)
Fees are increased in line with guidance from the Fostering Network which has yet to be confirmed. The increase is therefore indicative.			
Additional amount: Emergency placement	TBD	TBD	
Additional amount: Long term placement	TBD	TBD	
Additional amounts agreed through negotiation with Berkshire Local Authorities.			

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Other Children's and Family Services

Purpose of the Charge: To charge for other Local Authority children placed with BF adopters
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	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	53	55

Are concessions available? No

Link to the Council's Medium Tem Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan
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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Adoption Fees

One child	50% at Scale point 31	13,415.50	13,415.50	0.0
2 children	x 1.5	20,123.25	20,123.25	0.0
3 or more children	x 2	26,831.00	26,831.00	0.0
Fees are set nationally and are dependant on the pay rise awarded to staff.				(estimate)

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Youth Service

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	12	12

Are concessions available? No

Link to the Council's Medium Tem Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan
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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Young Peoples Attendance Fee

Attendance Fee	per session	0.00 to 1.00	0.00 to 1.00	0.0
Membership Fee	per annum	0.00 to 2.00	0.00 to 2.00	0.0
Activities Fee	per session	0.00 to 2.50	0.00 to 2.60	4.0

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Youth Service

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	128	132

Are concessions available? Internal fees are lower than those charged to external customers see below

Link to the Council's Medium Tem Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Hire Fees

Youth & Community Groups - not for profit basis				
Hall	per hour	7.35 to 11.60	7.35 to 12.00	3.4
Meeting Room	per hour	7.35 to 10.75	7.35 to 11.10	3.3
Private & Commercial				
Hall	per hour	10.75 to 25.75	10.75 to 26.70	3.7
Meeting room	per hour	10.75 to 21.50	10.75 to 22.30	3.7
Other income is generated by long term leases				

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Youth Service

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	9	9

Are concessions available? No

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Sale of Goods

Tuck Shops Various refreshments	0.01 to 1.50	0.01 to 1.60	6.7
Duke of Edinburgh Awards Books	13.00 to 18.50	13.00 to 19.10	3.2
Duke of Edinburgh now using web-based information so no books to sell. Cost of materials set nationally			

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Family Tree Nursery

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	358	183

Are concessions available? Yes. Where 2 or more fee paying (Not Early Education Funding only) children from the same family attend the nursery, a 10% discount will be applied to the cheapest placement(s). This discount will not apply to extra hours outside of the agreed contractual hours, late collection fees or administration fees. Staff concessions are not available

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Placement Fees

3 Months - 3 Years old				
Full Time				
Weekly	229.03	240.48	5.0	
Monthly	995.18	1,044.94	5.0	
Part time				
1 day	- Weekly charge	51.42	53.99	5.0
	- Monthly charge	223.42	234.59	5.0
2 days	- Weekly charge	102.15	107.25	5.0
	- Monthly charge	443.85	466.04	5.0
3 days	- Weekly charge	152.19	159.80	5.0
	- Monthly charge	661.30	694.36	5.0
4 days	- Weekly charge	201.54	211.62	5.0
	- Monthly charge	875.76	919.55	5.0
Hourly Rate		5.76	6.04	5.0
Deposit per child		50.00	50.00	0.0
Late Collection Fees - per 15 minutes		10.00	10.00	0.0

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Family Tree Nursery

Purpose of the Charge: To Contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:		

Are concessions available? Yes. Where 2 or more fee paying (Not Early Education Funding) children from the same family attend the nursery, a 10% discount will be applied to the cheapest placement(s). This discount will not apply to extra hours outside of the agreed contractual hours, late collection fees or administration fees. Staff concessions are not available
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Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Placement Fees

Over 3 years				
Full Time				
Weekly	215.70	226.48	5.0	
Monthly	937.25	984.11	5.0	
Part time				
1 day	- Weekly charge	48.42	50.84	5.0
	- Monthly charge	210.41	220.93	5.0
2 days	- Weekly charge	96.20	101.01	5.0
	- Monthly charge	418.01	438.91	5.0
3 days	- Weekly charge	143.33	150.50	5.0
	- Monthly charge	622.80	653.94	5.0
4 days	- Weekly charge	189.81	199.30	5.0
	- Monthly charge	824.78	866.02	5.0
Hourly Rate		5.46	5.74	5.0
Deposit per child		50.00	50.00	0.0
Late Collection Fees - per 15 minutes		10.00	10.00	0.0

Nursery fees are calculated over 52.143 weeks and paid over 12 months with a discount of 1 week in December

The calculation of these fees is based on receiving Early Education Funding at the level currently calculated.
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CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : School related expenditure

Purpose of the Charge: To fund the costs of the service where provided to other local authority pupils

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	51	53

Are concessions available? No

Link to the Council's Medium Tem Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan
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Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

SEN recoupment overhead fees

Percentage addition to funded cost of placement to cover cost of BFC overheads	Various	Various	
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CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : School related expenditure

Purpose of the Charge: To cover costs of the service that are not fully funded by Government Grant

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:		
This is parental income to our music provider	301	270

Are concessions available? Yes for all on means tested benefits

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Music Tuition

Tuition Fees				
Large Group Lessons- Beginners	per pupil per term	40.00	41.00	2.5
Standard Group Lessons- Beginners	per pupil per term	65.00	67.00	3.1
Standard Group Lessons- Continuation	per pupil per term	83.00	86.00	3.6
Achievement-Bronze	per pupil per term		119.00	New
Achievement-Silver	per pupil per term	230.00	238.00	3.5
Achievement-Gold	per pupil per term	460.00	476.00	3.5
Bands	per pupil per term	56.00	57.00	1.8
Fees are set on an academic year basis from each September.				
Beginner Group Lessons are a new activity being supplied this year so fees for 10-11 were set with a similar subsidy to the other group lessons				
Bronze Achievement award will be offered next year for the first time				
The above fees assume the same level of grants if this changes significantly they will need to be revised				

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Children's Centres

Purpose of the Charge: To contribute to the costs of the service

	2010/11 Budget	Proposed 2011/12 Budget
	£'000	£'000
Income the proposed fees will generate:	5	5

All concessions are included in the fee structure detailed below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Sessional Fees

Sessional Fees			
BFC families (or those with guest cards)	2.00	2.00	0.0
BFC families receiving additional support/benefits	1.00	1.00	0.0
Families from outside BFC	4.00	4.00	0.0

These charges would apply only to those sessions where substantial additional costs are incurred e.g. baby massage/yoga, messy play sessions etc.

Any other sessions would either be completely free or donations sought to cover refreshment costs.
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CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Children's Centres

Purpose of the Charge: To Contribute to the costs of the service not financed by grant

	2009/10 Budget	Proposed 2010/11 Budget
	£'000	£'000
Income the proposed fees will generate:		

All concessions are included in the fee structure detailed below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Room Hire Fees

Rowans Children's Centre			
Private group/ Statutory Agencies			
Hall	10.00	12.00	20.0
Squirrel Room	8.00	10.00	25.0
Owl Room	6.00	8.00	33.3
Badger Room	4.00	6.00	50.0
Kitchen (if used for cooking)	8.00	10.00	25.0
Modular Building	10.00	12.00	20.0
Voluntary/non profit making Group			
Hall	8.00	9.00	12.5
Squirrel Room	6.00	7.00	16.7
Owl Room	4.00	5.00	25.0
Badger Room	2.00	3.00	50.0
Kitchen (if used for cooking)	6.00	7.00	16.7
Modular Building	8.00	9.00	12.5

CHILDREN, YOUNG PEOPLE AND LEARNING

2011/12 PROPOSED FEES & CHARGES

Service : Children's Centres

Purpose of the Charge: To Contribute to the costs of the service not financed by grant

	2009/10 Budget £'000	Proposed 2010/11 Budget £'000
Income the proposed fees will generate:		

All concessions are included in the fee structure detailed below

Link to the Council's Medium Term Objectives: To improve the outcomes for Children and Families through the Children and Young People's Plan

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	Increase
	£.p	£.p	%

Room Hire Fees


Oaks Children's Centre:			
Private group/ Statutory Agencies			
Green Room	7.00	9.00	28.6
Blue Room	6.00	8.00	33.3
Family Room and Kitchen	10.00	12.00	20.0
Pre-school room	12.00	14.00	16.7
Voluntary/non profit making Group			
Green Room	5.00	6.00	20.0
Blue Room	4.00	5.00	25.0
Family Room and Kitchen	8.00	9.00	12.5
Pre-school room	10.00	11.00	10.0
Alders Children's Centre			
Private group/ Statutory Agencies			
Family Room	8.00	10.00	25.0
Meeting Room 1	5.00	7.00	40.0
Meeting Room 2	4.00	6.00	50.0
Voluntary/non profit making Group			
Family Room	6.00	7.00	16.7
Meeting Room 1	3.00	5.00	66.7
Meeting Room 2	2.00	3.00	50.0

Groups who are directly supporting the delivery of CC services will not be charged. Refreshments will be charged at £0.50 per head per session to a maximum of £10.00.

Equalities Screening Record Form

Date of Screening: November 2010	Directorate: C,YP&L	Section: Learning and Achievement
1. Activity to be assessed	Proposed staffing reduction in Educational Psychology Service by 0.4 FTE staff	
2. What is the activity?	<input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input checked="" type="checkbox"/> Service <input type="checkbox"/> Organisational change	
3. Is it a new or existing activity?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
4. Officer responsible for the screening	Bob Welch Chief Adviser	
5. Who are the members of the EIA team?	Anthony Riches Principal Education Psychologist	
6. What is the purpose of the activity?	The service supports the LA to identify and assess special educational needs of children and young people and those CYP (and their teachers and carers) who experience psychological distress, usually affecting their healthy emotional, social or educational development.	
7. Who is the activity designed to benefit/target?	Children and Young People	
8. a Racial equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on White British and Irish, Gypsy/Roma/Travellers, White Other, Black and Minority Ethnic groups; e.g Asian, Black, Chinese, Mixed Race.
8. b What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc.	This is a universal service, focussed on all children who meet the criteria for support.	
9. a Gender equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on men, women and transgender, where relevant.
9. b What evidence do you have to support this?	This is a universal service, focussed on all children who meet the criteria for support.	
10. a Disability equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	Y	Please explain considering all forms of disability e.g. visually impaired, hearing impaired, physically disabled, learning disability, mental health and unseen disabilities e.g. heart disease and diabetes
10. b What evidence do you have to support this?	Children with a mild learning disability or emotional or mental health issues, or their families and teachers, will have less opportunity to engage with an Educational Psychologist.	
11. a Age equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on children, young people, middle aged and older people.
11. b What evidence do you have to support this?	This is a universal service, focussed on all children who meet the criteria for support.	

12. a Religion and belief equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on those with a religious belief e.g Christians, Jews, Hindus, Muslims, Sikhs and Buddhists; as well as those with non religious beliefs e.g Atheist	
12. b What evidence do you have to support this?	This is a universal service, focussed on all children who meet the criteria for support.		
13. a Sexual orientation equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on heterosexual men and women, gay men, lesbians and bisexual men and women.	
13. b What evidence do you have to support this?	This is a universal service, focussed on all children who meet the criteria for support.		
14. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carer's/ex-offenders) and on promoting good community relations.	None		
15. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?	No		
16. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?	The service is focussed on those in groups listed under item 10. A small number of pupils below the threshold for support and statutory intervention could be affected.		
17. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	N	Please explain for each equality group	
18. What further information or data is required to better understand the impact? Where and how can that information be obtained?	The Council's budget consultation in December 2010 will enable consultation with equality groups on the budget proposals the consultation responses and results will be added to the impact assessment.		
19. On the basis of sections 7 – 17 above is a full impact assessment required?	N	This is a service reduction but all statutory duties will be completed. The impact will be in a reduction of time devoted to development work and other projects and the team's capacity to work with young people who may not have special educational needs.	
20. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.			
Action	Timescale	Person Responsible	Milestone/Success Criteria
Review service provision	April 2011	Anthony Riches	Key service levels maintained and report deadlines met.
21. Which service, business or work plan will these actions be included in?	C,YP&L business plan		
22. Have any current actions to address issues for any of the groups or examples of good practice been identified as part of the screening?	No		


23. Chief Officers signature.	 Signature: Date: 1.12.10
24. Which PMR will this screening be reported in?	Quarter 3

When complete please send to abby.thomas@bracknell-forest.gov.uk for publication on the Council's website.

Equalities Screening Record Form

Date of Screening: November 2010	Directorate: C,YP&L	Section: Learning and Achievement
1. Activity to be assessed	Proposed staffing reduction in Education Welfare Service by 0.7 FTE staff	
2. What is the activity?	<input type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input checked="" type="checkbox"/> Service <input type="checkbox"/> Organisational change	
3. Is it a new or existing activity?	<input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
4. Officer responsible for the screening	Bob Welch Chief Adviser	
5. Who are the members of the EIA team?	Gloria King Children and Families Manager	
6. What is the purpose of the activity?	The service supports the LA to secure good levels of attendance in schools	
7. Who is the activity designed to benefit/target?	Children and Young People	
8. a Racial equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on White British and Irish, Gypsy/Roma/Travellers, White Other, Black and Minority Ethnic groups; e.g Asian, Black, Chinese, Mixed Race.
8. b What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc.	This is a universal service, focussed on all children their families who meet the criteria for support.	
9. a Gender equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on men, women and transgender, where relevant.
9. b What evidence do you have to support this?	This is a universal service, focussed on all children their families who meet the criteria for support.	
10. a Disability equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering all forms of disability e.g. visually impaired, hearing impaired, physically disabled, learning disability, mental health and unseen disabilities e.g. heart disease and diabetes
10. b What evidence do you have to support this?	This is a universal service, focussed on all children their families who meet the criteria for support.	
11. a Age equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on children, young people, middle aged and older people.
11. b What evidence do you have to support this?	This is a universal service, focussed on all children their families who meet the criteria for support.	

12. a Religion and belief equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on those with a religious belief e.g Christians, Jews, Hindus, Muslims, Sikhs and Buddhists; as well as those with non religious beliefs e.g Atheist	
12. b What evidence do you have to support this?	This is a universal service, focussed on all children their families who meet the criteria for support.		
13. a Sexual orientation equality - Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.	N	Please explain considering the impact on heterosexual men and women, gay men, lesbians and bisexual men and women.	
13. b What evidence do you have to support this?	This is a universal service, focussed on all children their families who meet the criteria for support.		
14. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carer's/ex-offenders) and on promoting good community relations.	None		
15. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?	N/A		
16. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?	No		
17. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	N	Please explain for each equality group	
18. What further information or data is required to better understand the impact? Where and how can that information be obtained?	The Council's budget consultation in December 2010 will enable consultation with equality groups on the budget proposals the consultation responses and results will be added to the impact assessment.		
19. On the basis of sections 7 – 17 above is a full impact assessment required?	N	This is a service reduction but all statutory duties will be completed. The impact will be in a reduction of time devoted to development work and other projects and the team's capacity to work with children, young people and their families.	
20. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.			
Action	Timescale	Person Responsible	Milestone/Success Criteria
Review service provision	April 2011	Gloria King	Key service levels maintained and report deadlines met.
21. Which service, business or work plan will these actions be included in?	C,YP&L business plan		
22. Have any current actions to address issues for any of the groups or examples of good practice been identified as part of the screening?	No		

23. Chief Officers signature.	 Signature: Date: 1.12.10
24. Which PMR will this screening be reported in?	Quarter 3

When complete please send to abby.thomas@bracknell-forest.gov.uk for publication on the Council's website.